

## Live Animal Acceptance and Transfer Checklist

	YES	NO	N/A
<b>1. WEATHER CHECK (DCOM 30.30.40.02):</b>			
1a. Are the actual and forecasted temperatures between 20F (-7C) and 80F (27C) for all times the animal will be in Delta's possession (on the ground at origin / transfer / destination)? Use <a href="http://www.weather.gov">www.weather.gov</a> for domestic travel or <a href="http://www.weather.com">www.weather.com</a> for international travel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2. AIRCRAFT RESTRICTIONS (DCOM 30.30.40.07)</b>	YES	NO	
2a. All aircraft in the routing have been verified for kennel compatibility	<input type="checkbox"/>	<input type="checkbox"/>	
2b. Check for M.E.L. (JKDEDSHIP#<enter>) For DC check Pipeline in the Alerts column			
<b>3. DOCUMENTATION (DCOM 30.30.40.04) – IF APPLICABLE</b>	YES	NO	N/A
3a. Is the health certificate complete, describes the animal accurately and dated within 10 days of travel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3b. If the temperature is below 45F, is an acceptable Certificate of Acclimation included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3c. If the shipment is international, is the associated AWB typed and booked by an IPATA member?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3d. State E.U. health certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3e. CITES permit(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3f. Import permit(s) (i.e., destination permits required for HNL, SIN, Germany)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3g. Are the shipper and consignee's name, address, phone, and contact info clearly marked on the AWB?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3h. Has the AWB been stamped/dated for the shipper's guarantee of charges (DCOM 30.30.40.01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4. BREED, AGE, QUANTITY AND SEDATION OF HOUSEHOLD DOGS AND CATS</b>	YES	NO	N/A
<i>Reminder: Dogs / cats to AMS must be (3) months of age or older</i>			
4a. Is the breed of dog / cat permitted for transport (reference <a href="http://Deltacargo.com">Deltacargo.com</a> for list of embargoed breeds)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4b. Is the animal between 8 weeks of age and 6 months of age (2 animals per kennel allowed)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4c. Is the animal greater than 6 months of age (only 1 animal per kennel allowed)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4d. Does the dog / cat appear alert / free from sedation? <u>Do not accept any dog / cat that appears sedated</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5. OTHER REGULATIONS AND POLICIES</b>	YES	NO	N/A
5a. The requirements in the current LAR have been verified for age and container requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5b. International animals may have age limits. Have those been verified?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5c. Is the animal in good physical condition to travel? (If the animal appears distressed, aggressive or injured, do not accept the animal)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5d. If the animal is pregnant, is there a veterinary certificate showing it is fit to travel without the risk of giving birth while traveling?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6. KENNEL CHECKS (DCOM 30.30.40.05)</b>	YES	NO	N/A
6a. Does the kennel allow the animal to stand, turn and lie down in a natural manner?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6b. Are absorbent materials such as newspaper or a blanket on the kennel floor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6c. Are <b>4 RELEASABLE</b> zip ties applied to secure the door closed ( <u>6 zip ties for 500 series and larger kennels</u> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6d. Have all animal restraints been removed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6e. Are any and all wheels removed or rendered inoperable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6f. Are the kennel sections secured with threaded hardware?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6g. Are separate food and water dishes securely attached and accessible without opening the kennel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6h. Is water or ice present in water tray?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>7. LABELING (DCOM 30.30.40.05)</b>	YES	NO	N/A
Kennels must have <b>one large "LIVE ANIMAL" checklist label, two "ARROW UP" stickers and two pictorial live animal labels.</b>			
7a. Are the labels affixed, as required, to the kennel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7b. International live animal shipments			
• STOP label applied at origin station?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• GO label applied at gateway after stop label removed, manifested, documentation checked and handling complete?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>8. ACCOMPANYING DOCUMENTATION (DCOM 30.30.40.04 &amp; 30.30.40.05)</b>	YES	NO	N/A
8a. Has the Live Animal Acknowledgment and Certification form (reverse side of this page) been completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8b. Are all original documents attached?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8c. For international shipments, are copies also placed inside the yellow document box?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Questions answered with "NO" must be corrected before acceptance

AWB#: \_\_\_\_\_

Origin Station (Enter PPR/Agent ID): \_\_\_\_\_

Date: \_\_\_\_\_

Transfer Station (Enter PPR/Agent ID): \_\_\_\_\_

Date: \_\_\_\_\_



**Live Animal Acceptance and Transfer Checklist (cont.)**

**Live Animal Acknowledgment and Certification**

I hereby certify that I have complied with all IATA Live Animal Regulations, USDA/APHIS, U.S. Fish and Wildlife, and any other applicable local, state, federal, and/or international regulation regarding this shipment of my animal(s). I acknowledge and agree that it is my responsibility to comply with all animal travel requirements and live animal regulations, including those applicable to my animal's destination. Delta will not be liable for any loss or expense due to my failure to comply with any applicable rule or regulation, or if my animal(s) is refused passage into or through any state or country.

I hereby authorize Delta to transport my animal(s) to a veterinary clinic, animal hospital, or similar facility for care in the event of an emergency, as determined solely by Delta. I acknowledge that if my animal(s) passes away while in Delta's care and I elect to conduct a necropsy or similar investigatory procedure, I will provide a copy of any report associated with the procedure to Delta at Delta's request.

If I am shipping on behalf of a third party, I represent and warrant that I have the authority, and have obtained the third party's consent to enter into, this Acknowledgement and Certification on their and my own behalf.

\_\_\_\_\_  
Shipper Signature

\_\_\_\_\_  
Accepting Agent Signature

\_\_\_\_\_  
Shipper Agent Name

\_\_\_\_\_  
Accepting Agent Name

\_\_\_\_\_  
Company (if applicable)

\_\_\_\_\_  
Accepting Agent Employee Number

\_\_\_\_\_  
Title (if applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time